

Certificate IV in Training & Assessment
Enrolment Form
TAA40104



Section 1: Personal Details

(Please Print **CLEARLY** in block letters, Certificates will have the details as listed below, **as interpreted by Aegis Training Services Staff**, any reprinting due to unclear or unreadable printing could incur a fee)

Surname/Family name

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Christian/Given Name/s

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Address:

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Suburb/City:

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P/code:

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Phone:

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Mobile:

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Email:

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Section 2: Course Enrolment

Please the course you wish to enrol in:

- Full Course TAA40104 Certificate IV in Training and Assessment (12 core modules + 2 electives) \$1400.00

Individual Units (\$200.00 per Unit)

Working in Industry

- TAAENV401A Work effectively in Vocational education & training
- TAAENV403A Ensure a healthy and safe learning environment
- TAADES401A Use Training Packages to meet client needs

Assessment

- TAAASS401A Plan and organise assessment
- TAAASS402A Assess competence
- TAAASS403A Develop assessment tools
- TAAASS404A Participate in assessment validation

Training

- TAADEL403A Facilitate individual learning
- TAADEL404A Facilitate work – based learning
- TAADEL402A Facilitate group – based learning
- TAADEL301A Provide training through instruction and demonstration of work skills
- TAAENV402A Foster and promote an inclusive learning culture

Instructional Design

- TAADES402A Design and develop learning programs
- TAADEL401A Plan and organise group – based learning

Do you currently hold the Certificate IV in Assessment & Workplace Training (BSZ40198)

- Yes ******(RPL is available for sections of this course Upgrade course \$750.00)
- No

****** Attach a copy of the Certificate. More information on the RPL process can be found in the course information section attached.

Is English the primary language spoken at home: Yes No

Have you completed any certificate level courses in the last 5 yrs:
 Yes No

If Yes what course:

Do you require assistance with LL&N (language, Literacy & Numeracy)?

- Yes (a private interview will be arranged with your trainer prior to course commencement)
- No

Section 3: Conditions of Enrolment

Please cross the condition to signify acceptance.

- I have read the course information sheet ;
- If I wish to discuss RPL, I will do so at least one (1) week prior to commencing my training with Aegis Training Services Pty Ltd.
- The information provided on the "Application form" is true and if the training provider requires further clarification they can contact me to do so or arrange a meeting at a mutually agreeable time.

Section 4: Method of Payment

Please the method you wish to pay by:

- Cash
- Cheque (made payable to Aegis Training Services Pty Ltd, clearance may be required prior to commencement of course)
- Money Order (made payable to Aegis Training Services Pty Ltd)
- EFTPOS
- Direct deposit – Internet transfer

Account details:

Account Name: Aegis Training Services Pty Ltd

Bank: Suncorp (Beenleigh)

BSB: 484 799

Account #: 50074 9990

- Credit Card

Please debit my:

- Visa MasterCard Amex card (3% surcharge applies)

For the amount of:

Expiry Date on card:

Card Number:

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3 Digit # (last 3 on rear of card)

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Card holder Name:

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Card holders Signature:

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Once training has commenced in the course/competency no refund is available for those who leave prior to finalising the course/competency unless the student/client can provide a medical certificate or show extreme personal hardship. 25% of the original Course cost is non refundable as an administration/Material fee.

Payment must be received one (1) week prior to the commencement of your course unless other arrangements have been made with a Director of Aegis Training Services Pty Ltd.

Section 5: Student Signature

By signing you agree to the conditions of training and have read the course information.

You also agree to follow all reasonable directions of the trainer during training with Aegis Training Services Pty Ltd.

Signature:

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Date:

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Section 6: Privacy & Other Details

All information supplied by you is subject to privacy legislation and will not be given to any person/s, company, unauthorised government departments or individuals without your prior written approval.

Aegis Training Services
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